



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

Governance and Commissioning

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Decision Summary

Committee:
AUDIT COMMITTEE

Date:

Committee Clerk:

TEL:

CORPORATE GOVERNANCE AND

FRIDAY 8 MARCH 2024

Nicola Sylvester

01484 221000

Chair

Councillor James Homewood

Councillors Attended

Councillor Naheed Mather

Councillor John Taylor

Councillor Kath Pinnock

Attendees

Rachel Spencer Henshall, Strategic Director, Corporate Strategy,

Leigh Webb, Head of Governance

Gareth Mills, Grant Thornton

Greg Charnley, Grant Thornton

Simon Straker, Audit Manager (Virtual)

Isabel Brittain, Service Director Finance (Virtual)

Co-optees

Chris Jones

Ex-Officio Members

Councillor Elizabeth Smaje

Apologies

Councillor Harry McCarthy and Councillor Melanie Stephen

1 Membership of the Committee

To receive apologies for absence from those Members who are unable to attend the meeting and details of substitutions and for whom they are attending to the Committee membership.

Apologies for absence were received on behalf of Councillor Harry McCarthy, Councillor Melanie Stephen and Councillor Paul Davies (Ex-Officio)

2 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on 19th January 2024.

RESOLVED: That the Minutes of the meeting held on 19th January 2024 be approved as a correct record.

3 Declaration of Interests

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

Councillor John Taylor declared 'an other' interest as a Member of the Housing Improvement Board.

4 Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Committee.

All items were considered in public session.

5 Deputations/Petitions

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of

the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

There were no deputations or petitions received.

6 Public Question Time

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted in writing at least three clear working days in advance of the meeting.

No questions were asked.

7 Representation on Outside Bodies

To receive an update on representation on outside bodies.

Contact: Leigh Webb, Head of Governance.

RESOLVED: That the update on Representation of Outside Bodies be received and noted.

8 Annual Governance Statement 2022/23

To consider the Annual Governance Statement 2022/23.

Contact: Simon Straker, Audit Manager

RESOLVED: That the Annual Governance Statement 2022/23 be received and noted.

9 Audit Progress Report and Sector Update

To consider the Audit Progress Report and Sector Update ending March 2024.

Contact: Grant Thornton, External Auditor.

RESOLVED: That the Audit Progress Report and Sector Update be received and noted.
